



551 W. Dimond Blvd  
Anchorage, AK 99515

Please fax registration to (907) 267-4243  
Questions please call (907) 267-4216

**STUDENT INFORMATION**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_ State: \_\_\_\_\_  
City: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Fax: \_\_\_\_\_  
Company: \_\_\_\_\_ Position: \_\_\_\_\_  
Class: \_\_\_\_\_ Dates: \_\_\_\_\_

**PAYMENT INFORMATION**

**Payment Method:**  Cash  Check  Audit  
Or  
(If using one of the following payment methods please fill out information below)  
 CC  PO  Punch Card

Name of Holder: \_\_\_\_\_  
Reference #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
Signature: \_\_\_\_\_

**ADDITIONAL COMMENTS**

\_\_\_\_\_

**POLICIES**

Cancellation policy: Cancellations received up to five working days before the start of a class will be refundable, minus a \$25.00 registration service charge. There are no refunds for cancellations within 5 working days of the start date; however Alaska Computer Business Solutions will apply this fee for future classes including retaking the same class. Please note: If you don't cancel and don't attend the class, you are still responsible for full payment of class. Alaska Computer Business Solutions offers students 1 free retake for each class taken by the student. This retake must be within 6 months of the original date of class. Retakes are on space availability. Students must bring the original course manual with them or be charged an additional \$30.00 for a new course manual. Alaska Computer Business Solutions reserve the right to cancel or reschedule classes.